

DELAWARE VALLEY PUG CLUB BYLAWS AND CONSTITUTION

ARTICLE I Name and Objective

- 1.01 The name of the Club shall be the Delaware Valley Pug Club”.
- 1.02 The objectives of the Club shall be:
 - 1.02a To encourage selective breeding and to do all possible to bring the natural qualities of pure bred Pugs to perfection.
 - 1.02b To urge members and breeders to accept the standard of the breed as approved by the American Kennel Club as the only standard of excellence by which Pugs shall be judged.
 - 1.02c To do all in its power to advance the interests of the breed in general and to protect and improve the quality of life for Pugs in need.
 - 1.02d To encourage sportsmanlike competition at dog shows and /or obedience trials.
 - 1.02e To conduct sanctioned matches, dog shows (specialty) and/or obedience trials under the rules of the American Kennel Club.
- 1.03 The Club shall not be conducted or operated for profit, and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.
- 1.04 The members of the Club shall adopt and may from time to time revise such laws as may be required to carry out these objectives.

ARTICLE I
Membership

- 1.01 Eligibility: There shall be one type of membership open to all persons eighteen years of age and older who are in good standing with The American Kennel Club and who subscribe to the purposes of the Delaware Valley Pug Club (DVPC).
- 1.02 Dues & Membership: Dues shall be \$15 per year for an individual and \$25 for a couple, payable on or before the first day of January of each year. During the month of November, the Treasurer shall send to each member a statement of dues for the ensuing year. If a couple, then each person over the age of eighteen is eligible to vote.
- 1.03 Election to Membership: Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this Constitution and Bylaws, and the Rules of The American Kennel Club. The application shall state the name and address of the applicant and it shall carry the endorsement of one sponsor and two members who are in good standing; the members are not to be related to the applicant or to each other. Accompanying the application, the prospective member shall submit dues payable for the current year. Each member may sponsor no more than two additional new members per year.
- 1.03 a All applicants for membership are required to attend two consecutive club functions and to complete the requirement membership application. All applications are to be filed with the Membership Chairperson and each application is to be read at the first general membership meeting of the Club following its receipt. Any member may forward to the Membership Chairperson information in writing pertaining to the prospective member. All applications, together with any written information pertaining to the applicant and the recommendation by the Board of Directors shall be read to the assembly at the next Club meeting. At said Club meeting the applications will be voted upon and affirmative votes of two thirds of the members present and voting by secret ballot at that meeting shall be required to elect the applicant.
- 1.03b Applicants for membership who have been rejected by the club may not re-apply within twelve months following such rejection.
- 1.04 Termination of Membership. Membership may be terminated:
- 1.04a By resignation Any member in good standing may resign from the Club upon written notice to the Secretary; but, no member may resign when in debt to the

Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.

- 1.04b By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 90 days after the first day of the fiscal year.
- 1.04c By explanation. A membership may be terminated by expulsion as provided in Article VI of these bylaws.

ARTICLE II

Meetings and Voting

- 2.01 Club Meetings. Meeting shall be held in The Greater Trenton, New Jersey Area on the third Thursday in the months of January, March, May, July, September and November at such hour and place as may be designated by the Board of Directors. Written notice of each such meeting shall be mailed by the Secretary at least ten days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing. A yearly calendar of meetings may replace the written notice.
- 2.02 Special Club Meetings. Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such meeting shall be mailed by the Secretary at least five days, but not more than 15 days, prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the members in good standing.
- 2.03 Board Meetings. Meetings of the Board of Directors shall be held at such hour and place as may be designated by the Board. Written notice shall be given by the Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.
- 2.04 Special Board Meetings. Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board. Such meetings shall be held at such place, date and hour as may be designated by the person authorized herein to call such meeting. Written notice of such meeting shall be given at least five days and not more than ten days before the date of the meeting. The notice shall state the purpose of the meeting, and no other business shall be transacted thereat.

- 2.05 Voting. Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he/she is present. Proxy voting is prohibited.

ARTICLE III

Directors and Officers

- 3.01 Board of Directors. The Board shall be comprised of the President, Vice-President, Recording Secretary, Corresponding Secretary, and Treasurer as well as six other persons all of whom shall be members in good standing; all of whom shall be elected for a two-year term at the Club's annual meeting as provided in Article IV; and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.
- 3.02 Officers. The Clubs officers, consisting of the President, Vice-President, Recording Secretary, Corresponding Secretary and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings, and the Board and its meetings.
- 3.02a The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in this Constitution and Bylaws.
- 3.02b The Vice-President shall have the duties and exercise the power of the President in case of the President's death, absence or incapacity.
- 3.02c The Recording Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club.
- 3.02d The Corresponding Secretary shall have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the Club with their addresses, and carry out such other duties as are prescribed by these Bylaws.
- 3.02e The Treasurer shall collect and receive all monies due or belonging to the Club. Monies shall be deposited in a bank satisfactory to the Board, in the name of the Club. The books shall at all times be open to inspection of the Board and a report shall be given at every meeting of the condition of the Clubs finances and every item of receipt or payment not before reported; and, at the annual meeting, an accounting shall be rendered of all monies received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine.

- 3.03 Vacancies. Any vacancies occurring on the Board or among the officers during the year shall be filled until the next annual election by a majority vote of the members of the Board at its first regular meeting following the creation of such vacancy, or at a special Board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice-President shall be filled by the Board.

ARTICLE IV
The Club Year, Annual Meeting, Elections

- 4.01 Club Year. The Clubs fiscal year shall begin on the first day of January and end on the last day of December.

The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

- 4.02 Annual Meeting. The annual meeting shall be held in the month of May at which officers and Directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4.04 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.
- 4.03 Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. (The six nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.)
- 4.04 Nominations. No person may be a candidate in a Club election who has not been nominated. During the month of January, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committee persons and alternates of their selection. The Board shall name a Chairman for the Committee and it shall be such person's duty to call a committee meeting which shall be held on or before February 15.
- 4.04a The Committee shall nominate one candidate for each office and six candidates for the positions on the Board; and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.
- 4.04b Upon receipt of the Nominating Committee's report, the Secretary shall, at least two weeks prior to the March meeting, notify each member in writing of

the candidates so nominated.

- 4.04c Additional nominations may be made at the March meeting by any member in attendance provided that the person so nominated accepts that his/her name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate.

No person may be a candidate for more than one position, and the additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.

- 4.04d Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

Article V Committees

- 5.01 The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.
- 5.02 Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

Article VI Discipline

- 6.01 The American Kennel Club, Pug Dog Club of America Suspension. Any member who is suspended from the privileges of The American Kennel Club or the Pug Dog Club of America automatically shall be suspended from privileges of this Club for a like period.
- 6.02 Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$ 10, which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board

Meeting; and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the breed. If the Board entertains jurisdiction of the charges it shall fix a date of a hearing by the Board not less than three weeks nor more than six weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he/she wishes.

- 6.03 Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present, suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.
- 6.04 Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 6.03 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days, but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendation, and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The members shall then vote by secret ballot on the proposed expulsion. A two-thirds vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

Article VIII Amendments

- 7.01 Amendments to this Constitution and these Bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the

Secretary for a vote within three months of the date when the petition was received by the Secretary.

- 7.02 This Constitution and these Bylaws may be amended by a two-third vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

Article VIII Dissolution

- 8.01 The Club may be dissolved at any time by the written consent of not less than two-thirds of the members. In the event of the dissolution of the Club, other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club; but, after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

Article IX Order of Business

- 9.01 At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll Call
Minutes of last meeting
Report of President
Report of Secretary
Report of Treasurer
Report of Committees
Election of Officers and Board (at annual meeting)
Election of new members
Unfinished business
New business
Adjournment

- 9.02 At meetings of the Board, the order of business, unless otherwise directed by a majority vote of those present, shall be as follows:

Reading of minutes of last meeting
Report of Secretary
Report of Treasurer
Reports of Committees

Unfinished business
New business
Adjournment

Article X
Parliamentary Authority

10.01 The rules contained in the current edition of *Roberts Rules of Order. Newly Revised*, shall govern the Club in all cases to which they are applicable and in which they are not consistent with these bylaws and any other special rules of order the Club may select.